

# Wildwood Ranch Camp & Conference Center

4909 Brophy Rd. Howell, MI 48855

Office # 800.969.8090 Fax# 517.548.7373

[www.livingstondaycamp.com](http://www.livingstondaycamp.com)

## Day Camp Parent Agreement

Camper Names: \_\_\_\_\_

Week(s) of Camp: \_\_\_\_\_

In the boxes provided, please check each item indicating that you have read and agree to the terms. Please call the camp office if you have a question or concern.

- I will drop my camper off at 9 AM for regular hours unless previous early care has been arranged. If I have arranged early care, I will drop my camper off at the pre-arranged time. If an emergency arises making late or early drop off necessary, I will call the camp office at 800.969.8090.
- I will pick up my camper at 5pm unless previous late care has been arranged, at which pick up is no later than 6:00 PM. Should an emergency arise making late pick-up necessary, I will call the camp office prior to the scheduled pick up time at (800) 969.8090.
- If I must drop off late or pick up early, I understand that it is strongly preferred that I drop off or pick up at lunchtime, when the entire group has gathered together in one place.
- I will drive according to posted speeds and only park at camp in approved locations and only during drop off and pick up times.
- I understand that if I am unable to pick up my camper by the scheduled time, I will be charged a late pickup fee. After my camper is 10 minutes or more late they will be placed into after care and I will be charged the after care fee of \$5.00 per hour per camper.
- I will ensure that my child is dressed appropriately and has all necessary attire for the program each day. This includes a one-piece bathing suit (it is highly recommended that your child wear their suit under their clothes on Monday mornings to save on a long wait at changing time), towel, light jacket/sweatshirt, hat, appropriate footwear for activities (tennis shoes are recommended & they can pack a pair of flip flops), water bottle, sunscreen & bug spray (pre-applied for the morning is helpful).
- I am aware that inappropriate behaviors will not be tolerated. A child exhibiting any of the following behaviors will be immediately suspended from camp: violence, sexual harassment, endangering the safety of self, any camper or staff member, any type of discrimination, theft, verbal abuse, bullying and possession of any type of weapon. The camper's parents will be called to pick up the camper immediately. At the end of the camp day, the incident will be reviewed by administrative staff and a determination will be made regarding the camper's eligibility for ongoing attendance. Parents will be notified of the results of this review. Incidents will be handled on a case by case basis. No refund for any camp fees paid will be issued in the event of such disciplinary expulsion. Please discuss these expectations with your camper.
- I will ensure that my camper follows all camp rules and instructions of camp staff for their safety, enjoyment, and overall well-being of the program.

- I will check my camper's belongings each day before drop off and upon pick up from camp so no personal items are lost or misplaced. Due to the volume of lost and found, Wildwood will hold unclaimed / unidentifiable items for one week only. Putting my camper's name on every item I send to camp will help avoid this problem.
- Wildwood Ranch provides all equipment necessary for all camp activities. Any personal sports equipment brought to camp should be approved by the Program Director.
- Please do not bring any type of electronic equipment to camp. Wildwood Ranch has always had a policy of this type regarding electronics at camp, but with the recent rise of "sexting" we feel a responsibility to protect our campers from this activity. Additional forbidden items include: headphones, radios, CD players, iPods, mp3 players, iPads, TVs, pagers, cellular phones, portable game systems, laptops, tablets, Nooks, Kindles, etc. Also do *NOT* bring knives or any other weapon (fake or otherwise), magazines, non-prescription or illegal drugs, tobacco, alcohol, or animals. Do not bring any medicines that are not in the original labeled container.
- If I bring my camper early or late to camp, I will follow the normal check in and check out procedure, making certain to check my camper in at the office or taken safely to a different pre-arranged drop-off place. I will never leave my camper unattended in the parking lot or grounds, nor will I take them from the property early without notifying the Program Director.
- I will maintain on file an accurate, fully completed Health History Form for the safety of my camper.
- I will make certain that any changes in my camper's medical records / emergency phone numbers will be updated immediately to ensure the safety of my camper. You will receive a telephone call if your child experiences an injury or illness that dictates they go to the urgent care or the hospital, or if the health officer wants your input about a health related incident. I further understand that I will be responsible for covering any medical costs that arise from treatment or emergency transportation.
- I understand that emergency rescue medication may be needed for my camper. Any such emergency medication must be checked in to the Health Office and/or the Program Director and only carried by a camp staff member. No camper is permitted to carry medication.
- I am aware that full payment for a week of day camp is due on the 1<sup>st</sup> day of camp.
- I understand that the deposit for each week of camp is non-refundable. I understand that Day Camp operates rain or shine and will offer activities as weather allows. I understand that there will be no refunds issued for changes in the schedule necessitated by weather issues or unforeseen circumstances.
- I am aware that my camper ages (4-8) may be shown G rated movies and ages (9-15) may be shown PG rated movies that correlate with Bible stories or as entertainment on bad weather days.
- I am aware that campers have a busy, active schedule, with many of the activities taking place far from the main buildings. Campers will be expected to take bathroom breaks before or after schedule programs (counselors will remind them), and must be able to use the bathroom independently. Campers will be asked to wait for up to an hour between bathroom breaks on a regular basis, and will frequently use portable bathrooms. Please discuss this with your camper and determine if they will be able to meet these criteria.

I have read, understand and can follow these policies.

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Signature of parent or legal guardian

Date

Please return this agreement along with the application/registration form.